

OL/FMD WEEKLY REPORT

PERIOD ENDING 4 MAY 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

25X1 Allied was given drawings and a quick start memo for a renovation of 7D19 in the DCI area. This renovation is to install utilities for a Wang room and add offices for additional people. Allied started work on Monday, 2 May and will complete work on 22 May 1988. [redacted]

2. Major Events that Have Occurred During the Preceding Week:

25X1 a. Significant Outages of Services/Utilities - On 28 April at 0040 hours, a power outage occurred on the normal feeder serving the Headquarters complex. The outage was due to a fault on a high voltage feeder located just outside the substation fence at the Central Plant. All UPS and tie breakers operated correctly and by 0230 hours all conditions were back to normal. [redacted]

25X1 b. Significant Construction Projects - Allied will resume work on the sidewalk outside the main entrance on Tuesday, 3 May including cutting the expansion joints and sealing the concrete. One-half of the sidewalk area will be blocked off during this operation for 3-4 days then the other half will be done. This is the final stage of work on this project. [redacted]

25X1 c. An Ogden Allied sub-contractor, So Deep, continued testing the South Side chilled water line by drilling a total of 14 test holes. Although the line was losing approximately ten gallons per minute, no one location could be detected as a point of a major leak. It appears that leaking may be occurring at the same rate at several locations along the line. Maintenance Branch and Engineering Branch, in coordination with Allied, are analyzing the test results in greater detail and will confer with senior RECD engineers for their opinion. [redacted]

25X1 d. Significant Customer Service Efforts: The Deputy for Services and BSB representatives completed their discussions with DI secretaries on 28 April concerning administrative supply items currently being stocked in Headquarters Supply Room. This proved to be a very successful way of canvassing the Directorate for new [redacted]

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items as well as suggestions that could benefit the customer-service relationship. On 11 May, we will meet with DO Logistics Officers to discuss their needs and concerns. This will be followed by sessions with all DO secretaries, which should take several weeks. [REDACTED]

e. The Deputy Chief of FMD met with senior managers and the Move Committee of the Office of Near Eastern and South Asian Analysis (NESA) to discuss their space in the New Headquarters Building (NHB). The briefing emphasized the positive aspects of NHB and the fact that NESA will gain 7,163 square feet of office and shared conference room space. The session was cordial and open, with questions ranging from parking reallocation to the Cafeteria expansion project. The issue of primary concern was how long after their move to NHB they would have to wait for minor space renovations and telephone and ADP equipment reconfigurations. [REDACTED]

f. The Deputy Chief of FMD and the GE Site Manager conducted a tour of the New Headquarters Building (NHB) for the Deputy Director for Operations (DDO), the Special Assistant to the DDO, and the Chief and Deputy Chief of the Soviet and East European Division (SE). The purpose was to show the DDO and SE managers the first and second floor south tower space which SE will occupy in 1989. [REDACTED]

g. On 29 April 1988, Facilities Management Division, Contracts Staff submitted the "FMD Program Docket for Planned Projects" to the Procurement Management Staff. The Docket includes projects that will result in 35 contracts to be issued between now and the end of FY90. Of the 35 contracts, 34 will be competitive actions. The Docket encompasses: early projects of the Original Headquarters Building Backfill Programs (six-year program); the Cafeteria Expansion, Phases I - V; construction of a Child Day Care Center; and other projects. The estimated value of the projects is \$46,000,000. The Docket will be presented at the Agency Contract Review Board on 10 May 1988. [REDACTED]

h. On 2 May 1988, Facilities Management Division, Contracts Staff issued Invitation for BID (IFB) No. 88-207 to five contractors for mechanical and electrical renovations to computer rooms in the New Headquarters Building. Bids are required by 17 May 1988, and a prebid conference has been scheduled for 9 May 1988. [REDACTED]

3. Upcoming Events:

25X1 *yes* a. It is planned that on 7 and 8 May Ogden Allied, along with Custom Environmental, will be conducting a general site clean up and minor landscaping upgrade of the old GSA nursery. The work will be completed by 15 May. Twenty-nine dead trees will be replaced by Davis Nurseries. (B.J. [redacted]) *located near Saville Lane*

*yes* 25X1 b. Centex Construction Co. Inc., the NHB contractor, has scheduled testing of the Uninterruptible Chilled Water System (UCHWS) supply pumps for Saturday, 7 May 1988 under GSA supervision. Feeding of chilled water to the Air Handling Units serving the computer areas at NHB will be switched from the current chilled water system to the UCHWS for the test and will remain that way after completion of the test. Work has been coordinated with Ogden Allied Services and OIT. OIT will turn off critical equipment for the duration of the test. [redacted]

25X1 *yes* 25X1 c. A display of OSS artifacts will be shown in the 1D Exhibit Hall from 3-26 May. The collection, which includes weapons and concealment devices, are on loan from [redacted] an independent collector. (Carole [redacted])

4. Management Activities and Concerns:

a. FMD has been the recipient of numerous compliments concerning the landscaping and flowering plants in the OHB courtyard. A significant effort was undertaken to upgrade this area. *good*

25X1 [redacted] Chief  
Facilities Management Division